

Team Leo & Bree — New Worker Induction (1Page)

HOUSE RULES

- **SHOES OFF ONLY** — shoes stay at the door, no exceptions.
- Be calm, consistent, and playful. We're neuroaffirming in all we do.
- Support is a partnership — communicate, adapt, be kind (to us and yourself).

HEALTH & HYGIENE (Bree is immunecompromised)

- Wash hands thoroughly with hot water & soap.
- Sanitiser on arrival and throughout shifts.
- **Sanitise hands every time you pass a Dettol station — nonnegotiable.**
- Clean hightouch areas: benches, door handles, switches, toilets.
- Close the toilet lid before flushing.
- PPE (provided) when airborne viruses are present (e.g., rhinovirus, influenza, COVID).
- If symptomatic or exposed, mask up and notify Bree ASAP.

Wellbeing & Breaks

You must take breaks, eat, and rest in order to take care of us. Use judgement to time breaks around tasks and transitions. We work as partners — communicate what you need and when.

Key Responsibilities (Snapshot)

- Community access and appointments (drive household car).
- Daily living skills; structured routines; timers (45/30/15/5).
- Light household help: dishwasher, laundry, tidy.
- Meal prep; dinner routine (takeaway ok on some nights).
- Homework support; play; adventures with Leo.
- Cat care (feed bowls, handle litter hygienically).

Hours & Pay

Day shifts: 7am–5pm Tue/Wed/Thu · Evenings: 5pm–9pm Mon/Tue/Fri/Sat · Rates: \$63/hr weekdays, \$65/hr weekends.

Employer: Bree Taylor · 0416 273 393

Addresses: 221/99 Spring St, Melbourne 3000; 74 St Helen's Rd, Hawthorn East 3123; 32 Riverside Terrace Pty Ltd